



# Cork Institute of Technology

## Application for Recognition of Prior Formal Learning

**Submitted for Assessment by -**

Name		Student no	
Address			
Telephone			
E-mail			
Module			
Course		Stage	
Department			

## **Contents**

### **A. Basis of prior learning case**

Please delete sections which are not required here

- a. [Third Level Education](#)
- b. [Training](#)
- c. [Other Education](#)
- d. [Relevant Additional Information](#)

### **B. Syllabus mapping;**

Your prior learning mapped against the learning outcomes

- i. [Learning outcome 1](#)
- ii. [Learning outcome 2](#)
- iii. [Learning outcome 3](#)
- iv. [Learning outcome 4](#)
- v. [Learning outcome 5](#)

### **C. Evidence listed and presented as scanned pdfs here**

Transcript of results and certificates

Syllabus

Past exam paper (if available)

Other relevant documentation

### **D. Declaration**

*For prior formal learning cases*

## **A. Basis of prior learning case**

### **2. Education** (only present relevant sections)

#### **2.1 Third Level Education**

*This includes attendance on courses in any third level Institute.*

Name & Address of Institute

Attended - From

To

Name of Course

<b>Examination Result</b>			
<b>Subject</b>	<b>Level</b>	<b>Grade</b>	<b>Year</b>

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## **2.2 Training** (delete if not relevant)

*This includes attendance on external courses (e.g. City & Guilds, IMI, etc.) and on other internal training courses completed in the workplace.*

### Training

Provider

Accrediting Body

Location of Training

Name of Course	Date Attended From - To

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*For prior formal learning cases*

### **2.3 Further Education, Professional Body Exams** (delete if not relevant)

*Please fill in this section if you have completed other educational courses including continuing Professional Development, Youthreach, VTOS or PLC Courses.*

Name of Course

Provider

Accrediting Body

Location of Training

Attended -From

To

Examination Results, Certificates of Attendance (if any)			
Subject	Level	Grade	Year

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*For prior formal learning cases*

### **3. Relevant Additional Information** (delete if not relevant)

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## **B. Syllabus Mapping**

### **Prior learning mapped against the learning outcomes**

*Compare your previous learning to the learning outcomes of the module in question.*

*Locate the module descriptor and learning outcomes at <http://courses.cit.ie/>, and paste in each learning outcome. Follow this with a response that locates the equivalent learning in your previous studies.*

<b>Learning Outcome 1</b>  Paste in the learning outcome  Describe where in your previous learning (syllabus or exam paper) that this learning was achieved.
<b>Learning Outcome 2</b>
<b>Learning Outcome 3</b>
<b>Learning Outcome 4</b>
<b>Learning Outcome 5</b>
<b>Learning Outcome 6</b>

*For prior formal learning cases*

### **C. Evidence listed scanned and included**

*All original examination certificate(s) must be seen and authenticated before the final document is submitted for assessment.*

*Scan the original transcript of results, certificates and syllabus and save as a PDF. Then copy and paste in the PDF after the last page of this application.*

|<----- For Office Use Only----> |

<b>List of items submitted as evidence</b>	<b>Date Original Seen</b>	<b>Verified by</b>

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*Evidence presented as scanned pdf's should be included below*




## **D. Declaration**

Name

Address

Telephone



I wish to claim credit/ exemption based on my prior learning in respect of the module listed below. I submit claim documentation in accordance with the college's requirements. I accept that any advice or instruction given to me by the college or its staff in the preparation of the claim does not confer any entitlement to credit/ exemption in respect of the subject listed below.

- I Declare that I have registered for the module listed below in the current academic semester
- I enclose my application for Recognition of Prior Learning
- I certify that all information submitted with this claim is an accurate description of my relevant learning to date.

Module for which exemption is being claimed

Course and Stage

Signed

Date

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